



Retention of Cancelled Practice Permit Status on the Register

1. Introduction

The College of Acupuncturists of Alberta (the College) is mandated by the *Health Professions Act* (Act) to maintain on its website information respecting each regulated member, including the status of a member's practice permit.

2. Purpose

The purpose of this policy is to outline how long information for a regulated member whose practice permit is cancelled shall remain on the register.

3. Definitions

Former regulated member: A person who was registered as a member with the College within the last two years.

Practice permit: A practice permit issued to a regulated member under Part 2 of the Act.

Regulated member: An individual registered on the general, provisional, or courtesy register with the College of Acupuncturists of Alberta.

4. Policy

- 4.1 The College's website includes the status of a **regulated member's practice permit**.
- 4.2 When a **regulated member's practice permit** status changes to cancelled, the individual becomes a **former regulated member** as defined in s.1(1)(o) of the Act.
- 4.3 Information about **former regulated members** will remain on the website for two (2) full calendar years from the date their **practice permit** status changed to cancelled. Once this time period has elapsed, the **former regulated member's** information will be removed from the website.



5. Authority

This policy is established under the authority of G.1.2 Delegation to the CEO/Registrar Policy, which delegates authority to the Chief Executive Officer to establish policies and procedures for the management and operation of the College regarding corporate operations, and operating programs.

6. Scope

This policy applies to regulated members and former regulated members.

7. Version History

Date	Notes
May 20, 2026	New policy created