

# Business Plan

College of Acupuncturists of Alberta

2024





# 2024 Business Plan Goals

<b>TARGET 1</b>	Launch Patient Records course for members to complete during the 2024-25 registration renewal cycle.	April 2024	<b>TARGET 8</b>	Submit the following Standards of Practice to government for consultation: Disclosure of Harm Informed Consent Fees and Billing	December 2024
<b>TARGET 2</b>	Develop and publish updated Bylaws that reflect governance best practices.	April 2024	<b>TARGET 9</b>	Develop and publish a Site Visit Policy and Procedure.	December 2024
<b>TARGET 3</b>	Develop and publish a Hearing Handbook on the College's website.	June 2024	<b>TARGET 10</b>	Develop and publish a Jurisprudence Handbook.	December 2024
<b>TARGET 4</b>	Publish a Continuing Competence Self-assessment Tool to assist members in setting their learning goals.	September 2024	<b>TARGET 11</b>	Develop and publish a Hearings Policy and Procedure.	March 2025
<b>TARGET 5</b>	Develop and publish a Renewal and CCP Audit Policy and Procedure.	November 2024	<b>TARGET 12</b>	Complete an office needs assessment. If this assessment finds that a relocation is the best option, the College will complete an office relocation.	March 2025
<b>TARGET 6</b>	Publish a "Complaints Process" video.	December 2024			
<b>TARGET 7</b>	Publish a "What to Expect During a Hearing" video.	December 2024			